

**MINUTES OF THE MEETING OF THR 3-MEMBER COMMITTEE
REGARDING APPOINTMENT OF CHARTERED ACCOUNTANT FIRM**

Regarding appointment of Chartered Accountant firm for our Institute, as per the office order No. 333 of 2022-23, the committee members met on 27/02/2023 at 4:00 pm and opened the Tenders / Applications. Following members were present:

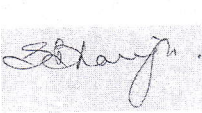
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| 1. Prof. Uday Chand Kumar, Professor, Civil Engg.
(O. D. Guwahat Extn. Center) | Chairman |
| 2. Dr. Santanu Bhanja, Professor, Civil Engg. | Member |
| 3. Dr. Sagarika Pal, Associate Professor, EE Dept. | Member Secretary |


The 3-Member Committee opened the applications in the classroom of Civil Engg. Department in the presence of 5 no. of representatives of vendors from M/s Satendra Group & Associates, M/S C.K. Prusty & Associates, M/S P. S. Roy & Associates, M/s Chaudhuri Debnath & Associates and M/S Rustagi & Associates. Total 21 no. of quotations were received.


Detailed comparative statement was prepared (Annexure I) whereby all the specifications regarding qualifications / eligibility criteria of the bidders have been indicated point wise based on the tender document submitted. All the 3 members of the Committee further met on 30/03/2023 at 11:30 am in the classroom of Electrical Engg Department for evaluation of the quotations and subsequent recommendations. After detailed discussion, the committee members sought necessary technical inputs for proper evaluation of the bids and sent a note in this regard to the Director.

As per recommendation of the Director and subsequent technical inputs from SADO, the Committee further met on 05/04/2023 at 5:00 pm, Prof. Santanu Bhanja and Mr. Subir Basak, SADO was in online mode. On perusal of the comparative statements as shown in the Annexure-I, and based on the qualification / eligibility criteria mentioned in the tender document, it is found that M/s Satendra Gupta & Associates is the lowest representative bidder (L1) with quoted price of Rs. 28792/-/- (Rupees twenty eight thousand seven hundred and ninety two only) per month including GST. Hence, M/s Satendra Gupta & Associates is recommended for awarding the order for providing the required consultancy services to the Institute.

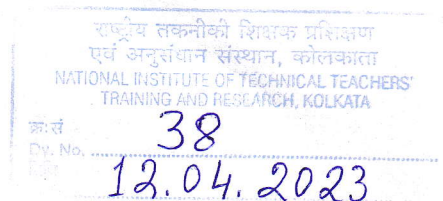
The meeting ended with vote of thanks to the chair.


Dr. Santanu Bhanja, Professor CE
Dept
Member


Dr. Sagarika Pal, Associate Professor
EE Dept.
Member Secretary


Dr. Uday Chand Kumar, Professor
CE Dept.
Chairman


Director.



Comparative Statement for Appointment of Consultant CA Firm (01-08)

Sl. No.	Particulars	(1) M/S	(2) M/S	(3) M/S	(4) M/S	(5) M/S	(6) M/S	(7) M/S	(8) M/S
		Satendra Gupta & Associates, 5D, Bose Ghat Road, Bhawanipur. Kol-700025	P S Roy & Associates AD- 280, Saltlake City, Kolkata- 700064	Komandoor & Co. LLP Ameerpet, Hyderabad- 500016	Sujit Chakravorti & Associates J. L. Sarani, Kol- 700034	BMA Associates 9 th Weston Street Kolkata- 700013	RSM Associates New Town, Kolkata- 700156	D. Garodia & Co. Vivekananda Road, Kolkata- 700006	Pandit & CO Sole Proprietor 329 Bally Pal Para, Howrah- 711227
1	Member of ICWAI/SAS/CA with Valid Registration	YES	YES	YES	YES	YES	YES	YES	YES
2	GST Registration	19ADWFS1672 B1ZP	19AAEFP425 7C1ZB	36AACFK895 2H1J2	19AASFA1905L	19AAOFB864 6F1Z0	19AAIFR2466 D1Z4	19AAJFD591 4D1ZI	19CLWPP0342 MIZC
3	PAN No	ADWFS1672B	AAEFP4257C	AACFK8952 H	AASFS1905L	AAOFB8646F	AAIFR2466D	AAJFD5914D	CLWPP0342M
4	EPF, ESI Labour License	WBCAL198221 0000; 4100074181000 1017	NIL	NIL	NIL	NIL	NA	NIL	NA
5	Service last five years credentials	YES	YES	YES	YES	NIL	YES	YES	YES
6	Work Order/Service last 3 years	YES	YES	YES	YES	NIL	YES	YES	YES

ANNEXURE I

7	Audited Statements last 3 years	YES	YES	YES	YES	YES	YES	YES	YES	YES
8	Bank A/C details	9190200527901 90, Axis Bank BR.- Harish Mukherjee Road , Pin 700025	510101005065 274, Union Bank, BR.- Gariahat Road	916020038746 376, Axis Bank BR.- Hyderabad Branch, Pin 500016	00121030000089 45, IDBI Bank BR.- Park street, Kolkata 700016.	2413111618, Kotak Mahindra Bank BR.- Middleton Street, Kolkata 700013	198502000031 73 Federal Bank Br- VIP Road, KOL-700057	Not provided	36266699065 SBI BANK BR- Ghosh Para, Howrah- 711227	
9	MSME	-					NIL			
10	EMD	12960/-	12960/-	12960/-	12960/-	12960/-	NIL	12960/-	12960/-	
	Price Quoted (per month with GST)	28792/-	42480/-	42480/-	42800/-	42480/-	42480/-	42480/-	42480/-	32232/-
	Remarks	Qualified (L1)	Not Qualified (EPF, ESI Labour License NIL)	Not Qualified (EPF, ESI Labour License NIL)	Not Qualified (EPF, ESI Labour License NIL)	Not Qualified (EPF, ESI Labour License NIL)	Not Qualified (EPF, ESI Labour License NIL, MSME / EMD not submitted)	Not Qualified (EPF, ESI Labour License NIL)	Not Qualified (EPF, ESI Labour License NIL)	Not Qualified (EPF, ESI Labour License NIL)



Comparative Statement for Appointment of Consultant CA Firm (09-15)

Sl. No.	Particulars	(9) M/S	(10) M/S	(11) M/S	(12) M/S	(13) M/S	(14) M/S	(15) M/S
		Agarwal Jhawar & Associates 21 Hemanta Basu Sarani, Kolkata-700001	D.P. Sen & Co. Chartered Accountants 22, Ashutosh Chowdhury Avenue, Kolkata-700019	C.K. Prusty & Associates, Chartered Accountants 18 Karunamoyee Ghat Road, Kolkata-700082	S K Agarwal & Co Chartered Accountants LLP Kasba, Kolkata-700107	Shankar Saraf & Associates 11 James Hickey Sarani, Kolkata-700069	GKSS & Associates Ballygunge Circular Road, Kolkata-700019	Rustagi & Associates 59 Bentinck Street, Kolkata-700069
1	Member of ICWAI/SAS/CA with Valid Registration	YES	YES	YES	YES	YES	YES	YES
2	GST Registration	19ABIFA7332AI ZQ	19AACFD2962 L1Z6	19AAFFC907 7L2ZR	19AATFS9977P 1ZH	19SCHFS5728C1Z Z	19AAOFG3769N2 ZF	19AAFFR1346H1Z6
3	PAN No	ABIFA7332A	AACFD2962L	AAFFC9077L	AATFS9977P	ACHFS5728C	AAOFG3769N	AAFFR1346H
4	EPF, Labour License	NIL	WBCAL 0024917000 ; 4100060165001 017	NA	WBCAL 1465237 ; 41000630050001 099	NA	NA	NA
5	Service last five years credentials	YES	YES	YES	YES	-	YES	YES

ANNEXURE I

6	Work Order/Service last 3 years	YES	YES	YES	YES	YES	-	YES	YES	YES
7	Audited Statements last 3 years	YES	YES	YES	YES	YES	-	YES	YES	YES
8	Bank A/C details	2312102847, Kotak Mahindra Bank Br- Basu KOL-1	Hemanta Sarani, Br- Hemanta Sarani, KOL-1	20085734579, Indian Bank Br- Gariahat, Kol-19	31147040311, SBI Bank Br- LA Martiniiree Branch, Kol-700017	50200057492952, HDFC Bank Br- Rajdanga Kol-107	919020059913787, Axis Bank Br.- BBD Bagh, Kol-1	37233820855, SBI Bank Br- Lake Garden, Kol-45	01471300100895, Punjab & Sind Bank Br- IBD, Kol-1	
9	MSME	YES				YES				
10	EMD	-	42480/-	12960/-	12960/-	-	12960/-	12960/-	12600/-	
	Price Quoted (per month with GST)	42480/-		42480/-	19116/-	42480/-	59000/-	41271/-	41300/-	
	Remarks	Not Qualified (EPF, ESI Labour License NIL)	Not Qualified (EPF, ESI Labour License NIL)	Qualified (L2)	Not Qualified (EPF, ESI Labour License NIL)	Qualified (L2)	Not Qualified (EPF, ESI Labour License NIL)	Not Qualified (EPF, ESI Labour License NIL)	Not Qualified (EPF, ESI Labour License NIL)	

[Handwritten Signature]

Comparative Statement for Appointment of Consultant CA Firm (16-21)

Sl. No.	Particulars	(16) M/S	(17) M/S	(18) M/S	(19) M/S	(20) M/S	(21) M/S
		Grandmark Associates & 1 Lu Tshun Sarani, Kolkata700073	DDas & Kamaluddin Moon Plaza, 62 Lenin Sarani, Kolkata-700013	Chaudhuri Debnath & Associates AA-130, Saltlake, Kolkata-700064	S M Gupta & Co 1- Balaram Dey Street, Kolkata-700006	Biswas Dasgupto Datta & Roy Esplanade, Kolkata700069	Mookherjee Biswas & Pathak 5 & 6, Fancy Lane, 5 th Floor, Kolkata- 700001
1	Member of ICWAI/SAS/CA with Valid Registration	YES	YES	YES	YES	YES	YES
2	GST Registration	19AARFS7846R1ZR	19ADFD5845R1ZP	19AAIFC4964B1ZG	19AAMFS4679M2Z4	19AADFB3199A1Z N	19AAFFM8474R1Z 7
3	PAN No	AARFS7846R	AADFD5845R	AAIFC4964B	AAMFS4679M	AADFB3199A	AAFFM8474R
4	EPF, ESI Labour License	DSNHP2011803000; 20001310100001017	NIL	NIL	NA	NA	WBCAL002268100 0; ESINIL
5	Service last five years credentials	YES	YES	YES	YES	YES	YES
6	Work Order/Service last 3 years	YES	YES	YES	YES	YES	YES
7	Audited Statements last 3	YES	YES	YES	YES	YES	YES



ANNEXURE I

years									
8	Bank A/C details 0389202100000223, PNB BANK Br.- Old Court House street, Kol-700001	37958585758, SBI Bank Br.- Taltala, Kol-13	00182000021503, HDFC Bank, Br.- Salt Lake, Kol- 64	765706639, Indian Bank Br.- Vivekananda Rd, Kol-7	1110095758, SBI Bank Br.- Khidirpur, Kol- 23	11175157495 SBI Bank Br.- BBD Bag, Kol- 1			
9	MSME	12960/-			NIL				
10	EMD	12960/-	8982/-	12960/-	NIL	12960/-			
	Price Quoted (per month with GST)	42480/-	29441/-	42480/-	59000/-	42480/-			
	Remarks	Qualified (L2)	Not Qualified (EPF, ESI Labour License NIL)	Not Qualified (EPF, ESI Labour License NIL)	Not Qualified (EPF, ESI Labour License NIL, MSME / EMD not submitted)	Not Qualified (ESI Labour License NIL)			

S. Bhanja

S. Bhanja

88/10/23

Dr. Uday Chand Kumar

Dr. Santanu Bhanja, Professor CE Dept

Member

Dr. Sagarika Pal, Associate Professor EE Dept.

Member Secretary

Dr. Uday Chand Kumar, Professor CE Dept.

Chairman